

## INTERCOM USAGE STEPS

For your guests to be granted access through the intercom please have them **dial your unit number on the intercom number pad.**

*For example,* if your unit number is 1010 they would dial 1-0-1-0 on the number pad.

It will then dial the phone number that was given to your Truman representative at the time of the possession walk through.

Answer the phone call and let your guest in by pressing '9' on your phone.

If you need to change the phone number given at the time of possession, please email your request to [service@trumanhomes.com](mailto:service@trumanhomes.com)

### **REMINDER**

**Please DO NOT let anyone in the building that you don't know.**

